RESOLUTION 2026-07

A RESOLUTION OF THE UPPER MONTGOMERY JOINT AUTHORITY, MONTGOMERY COUNTY, PENNSYLVANIA, TO AUTHORIZE THE DESTRUCTION OF CERTAIN ENUMERATED FINANCIAL AND BUSINESS RECORDS

WHEREAS, pursuant to Resolution 2021-04, adopted on March 9, 2021, the Upper Montgomery Joint Authority (hereinafter "Authority") declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved on December 16, 2008 and amended on March 28, 2019; and

WHEREAS, pursuant to 53 Pa. C.S.A. §1381 et. seq., (also known as the Municipal Records Act and Act 428 of 1968) as amended, each individual act of disposition shall be approved by resolution of the governing body of the Municipal Authority; and

WHEREAS, the Authority has identified certain business and financial records to be disposed of.

NOW THEREFORE, BE IT RESOLVED AND IT IS HEREBY RESOLVED, that the Authority hereby authorizes the destruction of the following public records in accordance with Resolution 2021-04 and the Municipal Records Manual as amended on March 28, 2019:

- 1 Box – Bank Statements , Escrow Reports & Time cards – 2018-2019;
- 1 Box – Payment Receipt Slips – 2018-2019;
- 1 Box – Bills for Payment – 2018-2019;
- 1 Box – Meter reading reports, Water Turn Off Lists, Bank and Credit Card Reports, Late Penalty Reports, General Inquiries, Final Certs and Adjustment reports – 2018-2019.

RESOLVED and **ADOPTED** this 14th Day of July, 2026.

UPPER MONTGOMERY JOINT AUTHORITY

BY: _____
(Vice) Chair

ATTEST: _____
(Assistant) Secretary